



## REQUEST FOR TRANSFER OF MASTER'S DEGREE PROGRAM

*NOTE: Making this change may affect your financial aid eligibility. See the NBTS Financial Aid Handbook for more information.*

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Academic Year: \_\_\_\_\_

Academic Term: \_\_\_\_\_

TRANSFER FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Before submitting the form to the Admissions Office, the student must: meet with faculty mentor to discuss vocational goals, review requirements for new degree; meet with the Financial Aid Office to understand how this change will impact you, **AND** complete a one page essay explaining your reasons for the change to the new degree. **A change of degree may result in the student having more credits than required at graduation. All of the requirements of the new degree must be met regardless of the classes taken in the previous degree. See the Office of the Registrar for more information.**

SIGNATURE OF FACULTY MENTOR INDICATING SUPPORT: \_\_\_\_\_

SIGNATURE OF STUDENT: \_\_\_\_\_

Submit this form with the required signatures and paperwork to the  
NBTS Office of Admissions

### FOR SEMINARY USE ONLY

Request for transfer along with transcript will be sent to the Admissions Committee for Review and Decision

REQUEST FOR CHANGE IS

APPROVED

NOT APPROVED

SIGNATURE OF DEAN: \_\_\_\_\_ DATE: \_\_\_\_\_