



# APPLICATION TO GRADUATE 2019

Application due date: January 25, 2019

LAST

FIRST

M.I.

Please verify with the Registrar that your name appears on your student record as you have listed above. Legal name changes require the production of official documentary evidence.

**STUDENT IDENTIFICATION NUMBER**

**ACADEMIC ADVISOR**

DEGREE:  D.MIN.  
Doctor of Ministry

M.DIV.  
Master of Divinity

M.A.  
Master of Arts

**Completion Date**

- December 2018
- May 2019
- Summer 2019 (by special permission)

- Pastoral Care & Counseling
- Min. & Community Leadership
- Biblical Studies
- Historical & Constructive Theology

**Current Address:**

STREET

CITY

STATE

ZIP

( )

HOME TELEPHONE:

( )

WORK TELEPHONE

( )

CELLULAR TELEPHONE

NBTS E-MAIL ADDRESS

PERSONAL E-MAIL ADDRESS

**Forwarding Address (if applicable):**

STREET

CITY

STATE

ZIP

( )

HOME TELEPHONE:

( )

WORK TELEPHONE

( )

CELLULAR TELEPHONE

Doctor of Ministry and Master of Arts candidates only

Thesis

Project

Dissertation

Please print the title below legibly using upper and lower case letters

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**Denomination**

NAME OF DENOMINATION/CONFERENCE

IF RCA, CLASSIS:

HOME CHURCH

PASTOR'S NAME

STREET

CITY

STATE

ZIP

Student's Signature \_\_\_\_\_

DATE \_\_\_\_\_

**THIS DATA SHALL REMAIN CONFIDENTIAL AND MAY BE USED SOLELY FOR THE PURPOSE OF STATISTICAL REPORTING. THE FOLLOWING INFORMATION IS VOLUNTARY.**

**RACE**

- Non-Resident/Alien
- Black, Non-Hispanic
- American Indian/Alaska Native

- Asian/Pacific Islander
- Hispanic
- White, Non-Hispanic
- Other:

**GENDER**

- Male
- Female

**Graduation Fee: \$300.00**

**A graduation fee is charged to all degree candidates. This fee covers the baccalaureate and commencement ceremonies as well as all related costs. The fee is nonrefundable.**

A single commencement exercise is held in May of each year to honor students whose degrees are being conferred at that time, have been conferred the previous December, or by **special appeal**, will be conferred in August. All candidates must be approved by the Faculty and presented to the Board of Trustees for a confirming vote.

For the granting of a Doctor of Ministry (D.Min.) degree, the candidate must complete the required course work for their concentration, successfully defend their project narrative through a public conversation, and submit a **final copy** of their project narrative (approved by both the Director of the D.Min. program and the Director of the Library) by the first week in May.

For the granting of the M.Div. degree, a student must complete the 84 credit hours of required and elective courses with a GPA of 2.0 or higher including 3 credits of Field Education.

For the granting of the Master of Arts PCC (M.A.) degree, the candidate must complete the 48 hours of required and elective courses with a GPA of 3.0 or higher as well as the other requirements of the department.

For the granting of the Master of Arts MCL (M.A.) degree, the candidate must complete the 39 hours of required and elective courses with a GPA of 2.0 or higher as well as the other requirements of the department.

**All potential graduates are required to submit an Application to Graduate.** This application must be submitted via scanned copy to [registrar@nbs.edu](mailto:registrar@nbs.edu) or sent hardcopy by mail/in person. PLEASE **DO NOT FAX**.

The receipt of this signed application will enroll you on the **SAKAI graduation page** – designed to help you navigate through events related to Commencement. Questions regarding commencement activities may be addressed to [registrar@nbs.edu](mailto:registrar@nbs.edu).

**Office of Registrar / Business Office:**

Advisor's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Year enrolled \_\_\_\_\_ GPA \_\_\_\_\_ Honors \_\_\_\_\_

Fee paid \_\_\_\_\_ Date \_\_\_\_\_