



## Financial Aid Recipients– Book Advance Request

To purchase textbooks prior to the disbursement of Federal Stafford loans, a student may request an advance of their financial aid with the NBTS Finance Office to help pay for books. The amount of the book advance will be deducted from your financial aid prior to any credits being issued.

### Eligibility requirements:

- A complete financial aid file. Student must have a signed award letter on file accepting enough financial aid to cover tuition & fees with an expected credit balance of \$400 or more.
- Tuition and fees will be paid first from the student's eligible financial aid funds and the remaining aid will be applied to book advances.
- Must be enrolled in at least 6 credit hours for the requested semester.
- Students who have a balance from a previous term will not be eligible to participate.
- Book advances will be issued no earlier than ten business days prior to the first day of class.

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Semester: \_\_\_\_\_ Requested Amount\*: \_\_\_\_\_ \*Max = \$400/semester

Student Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I am requesting a book advance to purchase books and supplies for classes. I understand that the book advance will be charged to my NBTS student account and will reduce my direct loan after it has been credited to my account. I also understand that if any expected Federal loan does not credit to my account or if aid is reduced for any reason, I am responsible for paying back my book advance. **My signature below indicates my understanding and acceptance of the terms of the book advance program.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Official use only

Financial Aid Coordinator Signature: \_\_\_\_\_ Date received: \_\_\_\_\_

Bursar's Signature: \_\_\_\_\_ Date received: \_\_\_\_\_