



**NEW JERSEY CAMPUS**

35 Seminary Place  
New Brunswick, NJ 08901-1196  
732.247.5241  
Fax 732.249.5412  
admissions@nbts.edu

**NEW YORK CAMPUS**

St. John's University  
St. John Hall, Room B36  
8000 Utopia Parkway  
Jamaica, NY 11439  
718.990.6000 • Fax 718.990.5932

# APPLICATION FOR ADMISSION

MASTER OF DIVINITY (M.DIV.) PROGRAM  
ACADEMIC MASTER OF ARTS (M.A.) PROGRAM  
PROFESSIONAL MASTER OF ARTS (M.A.) PROGRAM



Called in Jesus Christ, empowered by the Holy Spirit, New Brunswick Theological Seminary participates in God's own laboring to fulfill God's reign on earth. Rooted in the Reformed tradition and centered in its trust of God's sovereignty and grace, the Seminary is an inter-cultural, ecumenical school of Christian faith, learning, and scholarship committed to its metro-urban and global contexts.

Our mission is to educate persons and strengthen communities for transformational, public ministries in church and society. We fulfill this mission through creative, contextual, and critical engagement with texts, traditions, and practices.

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Accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada. The following degree programs are approved: Doctor of Ministry, Master of Divinity, and Master of Arts. The following extension sites are approved as specified: Jamaica, Queens, New York; approved degrees: Master of Divinity and Master of Arts.

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada  
10 Summit Park Drive, Pittsburgh, PA 15275, USA. Telephone: 412.788.6505 • Fax: 412.788.6510 • Web: <http://www.ats.edu>

# Application Requirements • Masters Programs

Checklist	
<p><i>All <b>Required Forms with Fees</b> can be submitted any time but must be received no later than two months prior to the semester for which application for admission is being made. (Undergraduate students may apply during senior year in college or subsequent to graduation.)</i></p> <p><i>In order to complete your application NBTS must receive all documents and fees at this address:</i></p> <p><b>Office of Admissions New Brunswick Theological Seminary 35 Seminary Place New Brunswick, NJ 08901</b></p>	<p><input type="checkbox"/> Application Form (attached)</p> <p><input type="checkbox"/> Background Check Inquiry Release Form (attached)</p> <p><input type="checkbox"/> \$50 Application Fee (non-refundable)</p> <p><input type="checkbox"/> \$25 Background Check Processing Fee (non-refundable)</p> <p><input type="checkbox"/> Signed and dated Student Certification Form (attached)</p> <p>Make checks/money orders payable to NBTS. PayPal/credit cards accepted.</p>
<p><input type="checkbox"/> <b>Transcripts</b></p>	<p>Please provide official transcripts of <u>all undergraduate courses</u>, including current courses when completed. See “<i>Transcript</i>” information below.</p>
<p><input type="checkbox"/> <b>Two Recommendations</b> (Forms Attached)</p>	<p><b>MA applicants:</b> Two forms from professors or job supervisors who know your work well.</p> <p><b>MDiv applicants:</b> Three forms (two as for MA applicants, plus a third recommendation from your pastor)</p>
<p><input type="checkbox"/> <b>Personal Statement</b></p>	<p>Approximately 5 double-spaced pages. See <i>instructions below</i>.</p>

Transcripts
<p>(a) If your earned bachelor’s degree includes transfer credits from another institution, you must submit an official transcript from each institution.</p> <p>(b) If you are currently finishing your undergraduate degree, have your latest transcript sent, and have a second transcript sent that confirms the date once the degree is conferred.</p> <p>(c) If you have a professional or other graduate degree(s), please provide a transcript(s) if you wish the credits to be considered for transfer to NBTS.</p> <p>(d) Non-traditional applicants: You must complete all four required courses and submit an official transcript when you apply.</p> <p>All transcripts should be sent <u>directly to the Office of Admissions at NBTS</u> from the registrar of the institution.</p>

## Recommendations

All applicants are required to have two recommendations sent to NBTS from professors or job supervisors who know your work well. Master of Divinity applicants must have a third recommendation from your pastor (forms attached).

1) \_\_\_\_\_ / \_\_\_\_\_  
Name of Referee Phone number / e-mail address

2) \_\_\_\_\_ / \_\_\_\_\_  
Name of Referee Phone number / e-mail address

For Master of Divinity applicants:

3) \_\_\_\_\_ / \_\_\_\_\_  
Name of Recommending Pastor Phone number / e-mail address

## Personal Statement

**A) 1200-1800 word personal statement on the following questions:**

- a. Describe your spiritual journey that prompted you to seek further theological education.
- b. What are the two most challenging books you have read (not including the Bible) and how have they had an impact on your life?
- c. What are your aspirations for your educational process in a seminary that celebrates inclusion?
- d. What do you envision as your work in ministry and the community after graduation?

**B) In 500 words or less respond to the following question.**

All learning currently involves the use of technology. How do you use technology in your daily life and what are your growing edges for learning in a technological world?

## Student Certification

As an essential part of the admissions process, applicants are requested to provide several kinds of information regarding their personal and academic background. Failure to make written disclosure of information solicited on the application form, or misrepresentation in the information supplied, constitutes a *prima facie* basis for denial of admission. Where omissions or misrepresentations come to light after matriculation at the Seminary, and are reasonably believed to cast doubt upon the student's suitability for theological study, he or she is subject to dismissal.

***By my signature below, I certify that I have read the above statement and that all the information on this form is true and complete to the best of my knowledge.***

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

*In order to complete your application for the Masters Degree programs, NBTS must receive all documents and fees at this address:*

**Office of Admissions, New Brunswick Theological Seminary  
35 Seminary Place, New Brunswick, NJ 08901**

# Personal Information

Name \_\_\_\_\_  
(Last) (First) (M.I.)

Current mailing address: \_\_\_\_\_  
\_\_\_\_\_

Permanent address: (if different from above): \_\_\_\_\_  
\_\_\_\_\_

Phone (check preferred number): Mobile ( \_\_\_\_ ) \_\_\_\_\_ Home ( \_\_\_\_ ) \_\_\_\_\_  
Work ( \_\_\_\_ ) \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Female  Male

Social Security Number: \_\_\_\_\_

Are you a US Citizen or permanent resident?  Yes  No Are you currently in the US?  Yes  No  
If you are not a US citizen or permanent resident, and are now in the US, what is your current visa/status?

\_\_\_\_\_

Do you need the nonimmigrant student form (an I-20) to apply for an F-1 visa abroad or to transfer F-1 status to NBTS from another school in the US?  Yes  No *Note: F-1 Students must document the ability to fund their entire program of study and living expenses while at NBTS.*

Are you currently employed?  Yes  No  Full-time  Part-time

If yes, name and address of employer: \_\_\_\_\_

How did you learn about NBTS? \_\_\_\_\_

\_\_\_\_\_

Expected term for Seminary entrance:  Fall  Spring Year \_\_\_\_\_

Degree program:

- Master of Divinity**
- Master of Arts**, concentration in Pastoral Care and Counseling (Academic Degree)
- Master of Arts**, concentration in Ministry and Community Leadership (Professional Degree)

Campus:  New Brunswick  New York (at St. John's University)

Will you attend:  Full time (12 credits or more per term)  Part time (less than 12 credits per term)

Do you wish to apply for federal student loans?\*  Yes  No (U.S. citizens/permanent residents only)

Do you wish to apply for NBTS scholarships?\*\*  Yes  No

Do you wish to apply for Seminary housing if available?  Yes  No

*If you check 'yes', to any of the above, we will mail you detailed information once you have been admitted.*

*\*Stafford loan eligibility: Applicants must be US citizens or legal permanent residents; admitted to full NBTS degree programs (not special, non-degree, or limited enrollment students); registered for at least six credits per semester.*

*\*\*Scholarship eligibility: Most awards are based on demonstrated financial need.*

# Church Information

Specific denominational affiliation \_\_\_\_\_ Website \_\_\_\_\_

Local church membership \_\_\_\_\_  
(Church name and website)

\_\_\_\_\_  
(Address) (\_\_\_\_\_) (telephone number)

\_\_\_\_\_  
(Pastor's name and e-mail address)

## Applicants who are members of the Reformed Church in America:

Are you enrolled with Classis as a candidate for the Ministry?  Yes  No

If yes, name of Classis \_\_\_\_\_

Has your Classis applied for a Certificate of Fitness for Ministry for you?  Yes  No

# Scholastic Information

**A bachelor's degree is required.** From which undergraduate institution did you receive your bachelor's degree? \*

Institution \_\_\_\_\_

Degree received \_\_\_\_\_ Date (to be) received \_\_\_\_\_

If you have a graduate or professional degree(s), from which graduate institution did you receive it (them)?  
Provide a transcript only if you wish the credits to be considered for transfer to NBTS.

Institution \_\_\_\_\_

Degree received \_\_\_\_\_ Date (to be) received \_\_\_\_\_

Institution \_\_\_\_\_

Degree received \_\_\_\_\_ Date (to be) received \_\_\_\_\_

Please list **all** other currently and previously attended colleges, universities, and graduate institutions.  
(Include city and state, and the dates of attendance)

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\*Under extraordinary circumstances, a student without a bachelor's degree may be admitted on probation to the Master of Divinity program (See next page).

## Admission of Non-Traditional Students

A limited number of non-traditional students may enter the Master of Divinity program or professional Master of Arts program in Ministry and Community Leadership without a bachelor's degree. (Subject to possible waiting list.)

### Admissions Requirements for Non-Traditional Students include:

1. All of the requirements for the *Master of Arts in Ministry and Community Leadership* or *Master of Divinity*
2. Age of applicant must be at least 40 years old. I am at least of 40 years of age –  Yes  No
3. Demonstrate distinguished service to the church and vocational commitment to professional ministry. Please indicate number of years in ministry: \_\_\_\_\_
4. Complete four college courses from the areas listed below with a grade of "B" or better at an accredited college or university. Please check the four courses you have completed:
  - English composition
  - History
  - Philosophy
  - Behavioral sciences (psychology, sociology, or anthropology)
  - Literature

Official transcripts must be forwarded by the institution to Admissions Office.

# Academic/Supervisory Recommendation

**TO THE APPLICANT:** Please provide the information requested on the top of the form, then give the form to the person giving you a reference, along with a stamped envelope addressed to:  
**Admissions, New Brunswick Theological Seminary, 35 Seminary Place, New Brunswick, New Jersey, 08901**

Name of Applicant \_\_\_\_\_

Degree Sought \_\_\_\_\_ Person writing recommendation \_\_\_\_\_

I hereby \_\_\_\_\_WAIVE \_\_\_\_\_ DO NOT WAIVE my right to access to this recommendation in the event that I become a student at the institution and am accorded this right.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

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Please comment briefly below, indicating the ways in which you know the applicant and the relationship that has formed the basis of your judgment. We will appreciate your candid evaluation of the applicant's intellectual ability, maturity, sense of responsibility, character, emotional stability, and any other factors that may determine readiness for graduate study in Theology and effectiveness in a position of leadership in ministry.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name Printed \_\_\_\_\_

Title/Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ E-Mail \_\_\_\_\_

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Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

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Signed \_\_\_\_\_ Date \_\_\_\_\_

Name Printed \_\_\_\_\_

Title/Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ E-Mail \_\_\_\_\_



# Pastor's Recommendation

(for Master of Divinity applicants)

**TO THE APPLICANT:** Please provide the information requested on the top of the form, then give the form to the person giving you a reference, along with a stamped envelope addressed to: **Admissions, New Brunswick Theological Seminary, 35 Seminary Place, New Brunswick, New Jersey, 08901**

Name of Applicant \_\_\_\_\_

Degree Sought \_\_\_\_\_ Person writing recommendation \_\_\_\_\_

I hereby \_\_\_\_\_ WAIVE \_\_\_\_\_ DO NOT WAIVE my right to access to this recommendation in the event that I become a student at the institution and am accorded this right.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

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Please comment briefly below, indicating the ways in which you know the applicant and the relationship that has formed the basis of your judgment. We will appreciate your candid evaluation of the applicant's intellectual ability, maturity, sense of responsibility, character, emotional stability, and any other factors that may determine readiness for graduate study in Theology and effectiveness in a position of leadership in ministry.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name Printed \_\_\_\_\_

Title/Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ E-Mail \_\_\_\_\_