

MASTER OF DIVINITY & MASTER OF ARTS

includes Non-Traditional, Non-Degree and Limited Enrollment

FALL SEMESTER		
August 13, 2016	(S)	New Student Orientation (Session 1)
August 20, 2016	(S)	New Student Orientation (Session 2)
August 23 - 24, 2016	(T-W)	Faculty Retreat
August 25 – 27, 2016	(Th-S)	Anti-Racism
August 29 – September 3, 2016	(M-S)	First Week of Fall Semester
September 5, 2016	(M)	Labor Day – No Classes
October 10 – 15, 2016	(M-S)	Reading Week
November 21 – 26, 2016	(M-S)	Thanksgiving Holiday - No Classes
December 12-16, 2016*	(M-S)	Last Week of Fall Semester

WINTER INTENSIVE	
January 2 – 13, 2017	Winter Intensive

SPRING SEMESTER		
January 7, 2017	(S)	New Student Orientation
January 16, 2017	(M)	Dr. Martin Luther King Jr. Holiday – No Classes
January 17 - 21, 2017	(T-S)	First Week of Spring Semester
March 6 -11, 2017	(M-S)	Reading Week
April 10 – 15, 2017 EASTER SUNDAY: April 16		Holy Week/Easter Sunday CLASSES RESUME MONDAY, APRIL 17th
May 8 – 13, 2017	(M-S)	Last Week of Spring Semester
May 19, 2017	(F)	Baccalaureate
May 20, 2017	(S)	Commencement

Senior grades are due to the Registrar by April 28, 2017

SUMMER INTENSIVE	
June 5 – July 28, 2017	Summer Intensive
July 4, 2017	(T) Independence Day Holiday

Registration Period for Spring 2017: November 9 – December 11, 2016

Registration Period for Summer 2017: April 11 – 30, 2017*

Registration Period for Fall 2017: April 10 – May 12, 2017*

*REGISTRATIONS RECEIVED AFTER THIS DATE MAY INCUR A LATE FEE

CERTIFICATE PROGRAM

FALL 2016	SPRING 2017
August 13, 2016 Student Orientation (Session 1)	January 28, 2017 First Day of Classes
August 20, 2016 Student Orientation (Session 2)	
September 17, 2016 First Day of Classes	April 15, 2017 Holy Week/Easter Holiday No Classes
November 26, 2016 (Thanksgiving Week) No Classes	April 22, 2017 Last Day of Classes
December 10, 2016 Last Day of Classes	April 29, 2017 Exams/Make-up
December 17, 2016 Exams/Make-up	May 6, 2017 Completion Ceremony

POST GRADUATE - Doctor of Ministry			
	Summer 2016	Winter 2017	Spring 2017
Pastoral Care and Counseling <i>(class of 2018)</i>	July-September Intensive Date August 22-26, 2016	January – March Intensive Date February 13-17, 2017	April – June Intensive Date May 22-26, 2017
	Fall 2016	Spring 2017	
Pastoral Care and Counseling <i>(class of 2017)</i>	September – December Dissertation I	January – May Dissertation II	Dissertation Defense: April TBD, 2016 Baccalaureate May, 19, 2017 Commencement May 20, 2017

ADD/DROP POLICY

MA, MV, NT, LE & CT STUDENTS WISHING TO ADD A CLASS MUST DO SO PRIOR TO THE SECOND MEETING OF THE CLASS (ONLY ONE CLASS SESSION MAY BE MISSED BEFORE A CLASS IS ADDED). Once a student has registered, in order to add one or more courses, the student must complete an Add/Drop form, receive approval from his/her Academic Advisor, and submit the form to the Registrar. Tuition for the added course is due in full at the time of change, unless the deferred payment option has been approved. A class is not added to the student's schedule until the Office of Finance & Administration gives approval. D.Min. candidates should consult the cohort.

MA, MV, NT, LE & CT STUDENTS WISHING TO DROP A CLASS MUST DO SO PRIOR TO THE THIRD MEETING OF THE CLASS (NO MORE THAN TWO CLASS SESSIONS MAY BE ATTENDED/MISSED BEFORE A CLASS IS DROPPED). Once a student has registered, in order to drop a course, the student must complete an Add/Drop form prior to the third meeting of the class, receive approval from his/her Academic Advisor, and submit the form to the Registrar.

WITHDRAWAL FROM A COURSE

A student needing to withdraw from a course after the third meeting of the class must write a letter addressed to the Registrar who will present it to the Academic Affairs Committee. The letter must contain the reason for dropping the course and be accompanied by supporting documentation (physician's letter, etc.). The Academic Affairs Committee, in consultation with the instructor of the course, will determine if the student will be allowed to drop the course without academic penalty by receiving a "WP," (withdraw passing). If the student is failing the course at the time of withdrawal, the Academic Affairs Committee may issue a "WF" (withdraw failing) depending on the circumstances. The chairperson of the Academic Affairs Committee will notify the student in writing of the committee's decision. Failure to submit a letter to the Registrar in a timely manner will result in the student being issued an "F" for a course. If the request to withdraw is approved, the transcript will reflect the withdrawal as a either a "WP" or "WF". Please see the grading system for details. Students who do not withdraw officially, but simply absent themselves from class will consequently be assigned a grade of "Fail" (F)."