

APPENDIX F

Suggestions for Facilitating the Student's Entry

The supervisor or lay committee might:

1. Take the student on a **tour** of the facility and grounds;
2. Plan a **refreshment break** during the work day for the staff and the student to get acquainted;
3. Provide a **map** of the facility, especially if it is fairly large or complicated;
4. Show the student and family around the **community**, pointing out shopping areas, schools, recreation areas, doctors' offices, etc. ;
5. Invite the student's family to **participate** in various activities in the church and community;
6. **Introduce the student and her/his family** to the congregation by:
 - a. sending a *letter* to the church members telling them about the student and her/his family before they arrive,
 - b. including a *bulletin insert* with information about the student and her/his family on their first Sunday,
 - c. having a *service of recognition/dedication* for the student,
 - d. *introducing* the family during the service,
 - e. having a *reception* following the service,
 - f. having the student accompany the supervisor on some *congregational visits*.
7. Introduce the student to *significant people* in the community;
8. Identify good *contact persons* for the student to know;
9. Host an *informal meal* for the student and her/his family, elders, deacons, or other key members of the congregation;
10. *Mailbox* for students.